



## DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

### REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

Wednesday January 18, 2017

## Minutes

- **CALL TO ORDER**

- President Morris called the meeting to order at 6:32 P.M.
- President Morris established the existence of a quorum, with the following members present: Mr. Mettler, Ms. Eagle, Ms. McCreary, Mr. Shepherd, Mr. Kizaraly and Ms. Morris. Agenda was approved.
- The Pledge of Allegiance was led by Ms. Morris.

- **PUBLIC COMMENTS**

- None

- **REPORTS**

- **Discovery II PSC** – Tricia Mutoke reported they are working on getting a student rep.
- **Discovery I Student Representative** – Justin Liu reported that stage rehabilitation will be postponed until the rain stops.
- **Discovery II Teacher Presentation** – Katie Testo, Patrice Prentice, and Doreen Baldwin presented on behalf of the 3rd grade. The teachers discussed the importance of field trips and learning. The third grade integrates field trips into their math, literacy, science, and social studies teaching so that the field trip will provide learning before during and after the field trip.
- **Financial Report (EdTec)** – Cheryl Leong returned after an extended absence and presented the YTD financials. The Board asked for a more detail between accounts 8801-8804 for donations and annual fund.
- **Executive Director Report** – Safety: no issues. Dale Jones presented data and comments from the Diversity Surveys. Discovery I had 110 respond and over 70% found Discovery through referral. Discovery II had 236 respond with similar responses.
- **Discovery 1 Director/Assistant Superintendent Report** – Debby Perry reported that they just returned from break so nothing to report
- **Operations Report** – Discovery II annual fund participation is at 58% for a total of \$221K. Discovery I annual fund participation is at 78% for a total of \$285K. Applications for 2017-2018 have been coming in, Discovery I has 345, Discovery II has 261, and Home School has 30.
- **Discovery II Director Report** – Miki Walker reported that school just started up again after break but the Middle School did have a well-attended High School information night with SJUSD, Summit Charter, Valley Christian, and Ocean Grove Charter School (a Home School alternative) representatives. A new kiln has been installed.

- **ACTION / DISCUSSION ITEMS**

- **Proposed Amendment to Retention/Promotions Policy** – Policy number changed to 170118.1. On a motion made by Ms. McCreary and seconded by Mr. Kizaraly, the Board voted on motion 170118.1 to approve the amended Student Grade Level Retention/Acceleration Policy. Approved 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Ms. Eagle – Aye, Mr. Shepherd – Aye, Mr. Kizaraly – Aye.
- **Disability Insurance and Family Leave Policy**—Mr. Mettler to write scenarios and gather feedback at both campuses staff meetings.
- **Board Election Committee**—Mr. Shepherd and Ms. McCreary volunteered to co-chair the committee for the upcoming Board elections.
- **Change to El Dorado SELPA**—Dale Jones reported that El Dorado SELPA has some nice features and now has over 300 charters affiliated. Dale to follow up with EdTec on annual cost of our current SELPA.
- **Facilities** – Dale Jones reported that our realtor has a few potential sites to look at. Moreland may be interested in meeting ahead of schedule for renewing the MOU.
- **Executive Director Goals**—Added BTSA goal for new teacher induction. SARB goal progressing and letters have gone out to families. Diversity Task Force goal also progressing and now that surveys are done the committee will be meeting to go over next steps.

- **CONSENT CALENDAR**

- On a motion made by Mr. Mettler and seconded by Ms. Eagle, the Board voted on Motion #170118.2 to approve the Consent Calendar. Approved 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Ms. Eagle – Aye, Mr. Shepherd – Aye, Mr. Kizaraly – Aye.

- **BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION**

- Board Calendar -- Next Regular Board Meeting will be February 15, 2017.
- Board Operations – Mr. Shepherd and Ms McCreary to meet second week of February regarding Board Elections and Board Manual
- Future Agenda Items: Strategic Plan: DCS Experience in March, Strategic Plan: Instructional in February, Insurance Leave Policy in February, Form Election Committee in February, Determine Board seats available and incumbent intentions in February, Finance Report in February.

- **MINDFULNESS MOMENT**

- Ms. Morris led us in a mindfulness moment.

- **ADJOURN**

The Board adjourned without objection at 9:12 P.M.